

DAWN

Wednesday, January 4, 2023



PAKISTAN COUNCIL OF ARCHITECTS & TOWN PLANNERS

NOTICE OF ELECTION 2023-2025

Election for the offices of one Chairman (Architect), Two Vice-Chairman (one Architect and one Town Planner) and ten Members (Six Architects and Four Town Planners) of the Executive Committee for the term 2023-2025 will be held according to PCATP Ordinance and Bylaws as per following timetable:-

1.	Nomination Papers to be received in the office of the Council	Upto Thursday, January 19, 2023 (1630 hours)
2.	Withdrawal of Nominations allowed	Upto Monday, January 30, 2023 (1630 hours)
3.	Scrutiny to be completed	Upto Monday, February 06, 2023 (1630 hours)
4.	PCATP to upload election statements and List of candidates on its website	Upto Friday, February 10, 2023 (1630 hours)
5.	Request for postal ballot to be sent to Registrar PCATP	Upto Monday, February 13, 2023 (1630 hours)
6.	PCATP to send postal ballots	By Wednesday, February 15, 2023
7.	Postal Ballots to be received in PCATP Office	By Monday, March 06, 2023 (1400 hours)
8.	Electronic Balloting to start	On Saturday, March 04, 2023 (1000 hours)
9.	Electronic Balloting to end	On Tuesday, March 07, 2023 (1000 hours)
10.	Counting of Votes to start	On Tuesday, March 07, 2023 (1400 hours)

Results to be announced by Chairman PCATP after receipt of certified result from the Election Committee within 24 hours of the counting of the votes.

To vote or contest the Election, Members must comply with the requirement of Bylaws 28 and 29 and must have renewed their registration upto the year 2022.

Members are further advised to update their email addresses with the Council to be able to cast their votes in election by January 30, 2023.

REGISTRAR PCATP

Pakistan Council of Architects and Town Planners
Office No. 07-12, First Floor, Usman Centre,
D-12 Markaz, Islamabad

PID(K) 1895/22

پاکستان کونسل آف آرکیٹیکٹس اینڈ ٹاؤن پلانرز



الیکشن 2023-2025ء کی اطلاع

مندرجہ ذیل قائم نمبر کے مطابق PCATP آرڈی نیشن اور ہائی لاز کے مطابق مدت 2023-2025ء کے لئے الیکشن کمیٹی کے ایک چیئرمین (آرکیٹیکٹ) دو وائس چیئرمین (ایک آرکیٹیکٹ اور ایک ٹاؤن پلانر) اور دس ممبران (چھ آرکیٹیکٹس اور چار ٹاؤن پلانرز) کے عہدوں کے لئے انتخاب منعقد کیا جائے گا:

1- کونسل کے دفتر میں کاغذات نامزدگی وصول کئے جائیں گے: جمعرات 19 جنوری 2023ء (شام 4:30 بجے) تک

2- نامزدگیاں واپس لینے کی اجازت: پیر 30 جنوری 2023ء (شام 4:30 بجے) تک

3- جانچ پڑتال عمل کر لی جائے گی: پیر 06 فروری 2023ء (شام 4:30 بجے) تک

4- PCATP اپنی ویب سائٹ پر الیکشن اسٹیٹمنٹس اور امیدواروں کی فہرست اپ لوڈ کرے گا: جمعہ 10 فروری 2023ء (شام 4:30 بجے) تک

5- پوسٹل بیٹ کیلئے درخواست رجسٹرار PCATP کو بھیجی جائے گی: پیر 13 فروری 2023ء (شام 4:30 بجے) تک

6- PCATP پوسٹل بیٹس ارسال کرے گی بدھ 15 فروری 2023ء تک

7- PCATP آفس میں پوسٹل بیٹس کی وصولی: پیر 06 مارچ 2023ء (سہ پہر 2:00 بجے) تک

8- الیکٹرونک بیٹنگ کا آغاز: ہفتہ 04 مارچ 2023ء کو (صبح 10:00 بجے)

9- الیکٹرونک بیٹنگ کا اختتام: منگل 07 مارچ 2023ء کو (صبح 10:00 بجے)

10- ووٹوں کی گنتی کا آغاز: منگل 07 مارچ 2023ء کو (سہ پہر 2:00 بجے)

ووٹوں کی گنتی کے اندرون 24 گھنٹے الیکشن کمیٹی سے تصدیق شدہ نتیجہ کی وصولی کے بعد چیئرمین PCATP کی جانب سے نتائج کا اعلان کیا جائے گا۔ ووٹ دینے یا الیکشن میں حصہ لینے کے لئے ممبران لازماً ہائی لاز 28 اور 29 کی شرائط پر پورا اترتے ہوں اور لازماً سال 2022ء تک اپنی رجسٹریشن کی تجدید کرائی ہو۔ ممبران کو مزید ہدایت کی جاتی ہے کہ وہ الیکشن میں اپنے ووٹس ڈالنے کا اہل ہونے کے لئے 30 جنوری 2023ء تک کونسل کے پاس اپنے ای میل ایڈریسز اپ ڈیٹ کرائیں۔

رجسٹرار PCATP

پاکستان کونسل آف آرکیٹیکٹس اینڈ ٹاؤن پلانرز

آفس نمبر 12-07 فرسٹ فلور

عثمان سینٹر D-12 مرکز اسلام آباد



PAKISTAN COUNCIL OF
ARCHITECTS AND TOWN PLANNERS

**ELECTION FOR THE EXECUTIVE COMMITTEE OF THE
PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS
FOR THE TERM 2023 – 2025**

On December 17, 2022 the Chairman PCATP, Ar. Muhammad Arif Changezi constituted the following Election Committee under Part IV, Section 26 of PCATP Byelaws 1985 and amended Byelaws 2018.

- | | | |
|----|-------------------------------------------------|-----------|
| 1. | Ar. Muhammad Yusuf Awan (A-00052) | Convenor |
| 2. | Ar. Haroon ur Rashid Qureshi (A-00313) | Member |
| 3. | Ar. Aliya Tanvir (A-01408) | Member |
| 4. | Plnr. Zafar Iqbal Zafar (P-00279) | Member |
| 5. | Plnr. Fauzia Rizwan (P-00668) | Member |
| 6. | Ar./Plnr. Tahira Sadia Fazli (A-00090, P-00227) | Registrar |

The Chairman PCATP has advised the Election Committee to make every effort to conduct the Election in the most fair, impartial and transparent manner.

I am writing this letter as Convenor / Chairman of the Election Committee to inform you of the essential features of the 2023 PCATP Elections and its important procedures.

As required under Part IV Section 30 of PCATP byelaws 1985, the Chairman PCATP has finalized the nominations received from Educational Institutions as under:

1. Ar. Dr. Syeda Raaeha Tuz Zahra Abidi (A-03549)
2. Plnr. Dr. Imtiaz Ahmed Chandio (P-00530)

As per the provisions of the Ordinance and the Byelaws, election for the offices of one Chairman (Architect) two Vice Chairmen (one Architect and one Town Planner) and ten Members (six Architects and four Town Planners) will be held as per the following Time Table:

Nomination Papers to be received In the office of the Council up to	<u>Thursday, January 19, 2023</u> (1630 hours).
Withdrawal of Nominations allowed up to	<u>Monday, January 30, 2023</u> (1630 hours).
Scrutiny to be completed up to	<u>Monday, February 06, 2023</u> (1630 hours).
PCATP to upload election statements and List of candidates on its website up to	<u>Tuesday, February 10, 2023</u> (1630 hours)



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Request for postal ballot to be sent to Registrar PCATP up to	<u>Monday, February 13, 2023</u> 1630 hours
PCATP to send postal ballots by	<u>Wednesday, February 15, 2023</u>
Postal Ballots to be received in PCATP Office by	<u>Monday, March 06, 2023</u> (1630 hours)
Electronic Balloting to start on	<u>Saturday, March 04, 2023</u> (1000 hours)
Electronic Balloting to end on	<u>Tuesday, March 07, 2023</u> (1000 hours).
Counting of Votes to start on	<u>Tuesday, March 07, 2023 at 1400 hours</u>

Results to be announced by Chairman PCATP after receipt of certified result from the Election Committee within 24 hours of the counting of the votes.

Note: PCATP office timings to be observed are from 09:00 a.m. to 05:00 p.m. (with lunch and prayer break 1.30 p.m. to 2.00 p.m.)

To vote or contest the Election, Members must comply with the requirements of Part IV, Section 26, 28 and 29 of PCATP Byelaws 1985 and amended Byelaws 2018, and must have renewed their registration for the year 2022.

Nominee for the office of the Chairman should be an Architect with not less than 15 years as a Registered Architect with PCATP, whereas the nominees for the offices of two Vice Chairmen – one being Architect and the other being a Town Planner – not less than 15 years as a Registered Architect or a Registered Town Planner as the case may be.

Nominees for the ten offices of Members of the Executive Committee – six being Architects and four being Town Planners – not less than five years' experience as Registered Architect or Registered Town Planner, as the case may be.

A member from a discipline may propose or second the names of only two members from the same discipline for election to the offices of the Vice Chairmen and one Member of the Executive Committee provided that for the office of the Chairman a candidate may be proposed or seconded by a member from either of the disciplines. Every proposal for nomination shall be



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made through a separate nomination paper, a copy of which is attached herewith and more Photostat copies could be used, if needed.

As per the decisions of the Council's General Body it has been decided that:

- a) Each candidate for Election will deposit a non-refundable Nomination Fee for the offices as follows:
- 1) Rs. 15,000/- per Nomination Paper per candidate for the office of Chairman.
 - 2) Rs. 10,000/- per Nomination Paper per candidate for the office of Vice Chairman.
 - 3) Rs. 5,000/- per Nomination Paper per candidate for the office of Member Executive Committee.

The nomination fee may be paid by Online/Bank Draft / Pay Order drawn on a bank in favor of PCATP.

- b) Each candidate shall also submit a Personal Election Statement on the prescribed form (supplied with the blank Nomination Form) including his/her photograph, brief particulars and a brief Election Statement. Soft copy of Election Statement to be emailed to registrar@pcatp.org.pk. **Hand written election statement is not acceptable.**

The one-page Personal Election Statement on the Prescribed Form as filled by the candidate will be compiled and uploaded on PCATP website for to all eligible voters together with the electronic balloting software for casting of votes. All registered Architects and Town Planners are requested to update their email addresses with the Council to cast their votes electronically.

Please note that Regional Representation will be according to Part IV Section 39 of PCATP byelaws 1985 and amended byelaws 2018 which is reproduced below:

“39, Leaving aside the election to the offices of the Chairman and the Vice Chairmen, at least one candidate from each province and One from Federal Capital having his business address registered with the Council in that Province/Territory from each discipline shall be elected on the basis of highest number of votes cast in his/her favour, and for the remaining vacancies, if any, candidate or candidates securing the highest member of votes irrespective of his/her or their registered places of business, shall be declared elected;

Provided that if no candidate is nominated from a particular province/territory, or if nominated, fails to get a minimum of three votes, his vacancy shall be filled up by the Election Committee on the basis of merit irrespective of the place of his registered business address.”

In all respects, the Election shall be governed by the relevant provisions of PCATP Ordinance, PCATP Byelaws and the amended PCATP Byelaws.



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The Election Committee strongly advises all candidates and voters to exercise their right to vote judiciously and update their email addresses with the Council by **January 30, 2023**. It is further advised to cast your vote prior to the deadline so as to avoid any unforeseen situation.

Please note that according to the Byelaws only such members of the Council as will be borne on the Register till the date on which the schedule of election is published in the Press under Part IV Section 31 of PCATP Byelaws 1985 and amended Byelaws 2018 shall be eligible to vote.

Sincerely,

Prof. Dr. Muhammad Yusuf Awan (A-00052)
CONVENOR, ELECTION COMMITTEE, PCATP
NO. PCATP/ELEC/2023

Dated: January 02, 2023

Copy to:

- 1) All registered Architects and Town Planners.
- 2) Chairman, PCATP.



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(Ordinance IX of 1983)

References from the Bye-laws 1985 and amended Bye-laws 2018 of Pakistan Council of Architects and Town Planners:

Bye-law 25 amended as "Election shall be held every two years so as to conclude 10 WORKING DAYS before the expiry of the term of the outgoing members"

Bye-law 26 amended as "The Executive Committee shall prepare the schedule of election so as to comply with the requirements of section 25 and 31 of the PCATP bye-laws.

- (a) there shall be an Election Committee constituted by the Executive Committee, consisting of five (05) members (03 architects & 02 town planners),
- i) with not less than ten years standing,
 - ii) who are not members of the existing Executive Committee,
 - iii) one of whom shall be designated as its Convener.

The Registrar PCATP shall be Secretary of the election committee. All notices and correspondence of the Election Committee shall be signed by its Convener.

- (b) the members of the Election Committee shall not contest the election.
- (c) the Election Committee shall remain constituted for Sixty (60) days after the declaration, by public notice, of the names of the elected candidates under clause (e) of bye-law 43.
- (d) the Election Committee shall be responsible for issuance of election instructions and standard operating procedures, not inconsistent with the provisions of the act and bye-laws made there-under and shall also undertake actions as are deemed necessary and feasible to make the election process transparent.

Bye-law 28 "Only such members of the Council as will be borne on the Register till the date on which the schedule of election is published in the Press under Bye law 31 shall be eligible to vote".

Bye-law 29 "To be eligible for nomination and election as a member of the Executive Committee, the following qualifications should be fulfilled by the candidates, namely:

- (1) The candidate should be a member of the Council duly registered before the 30th June of the year* in which election is to take place.
- (2) The candidate must possess the following experience:
 - a. in the case of candidates for the office of the Chairman, not less than 15 years** as an Architect;
 - b. in the case of candidates for the offices of the Vice-Chairman, not less than 15 years** as an Architect or as Town Planner, as the case may be;
 - c. in the case of candidates for the office of the member of the Executive Committee, not less than five years*** experience as an Architect or Town Planner, as the case may be.



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- (3) No person shall be qualified to be elected as Chairman, Vice-Chairman or as a member of the Executive Committee for more than two consecutive terms.
- (4) No person shall be qualified to be elected as a member of the Executive Committee, if he has already been nominated as a member by the architecture and town planning institutes in terms of clause (d) of sub- section (2) of Section 9 of the Ordinance, before the date fixed for such nomination.
- (5) No person shall be qualified to be elected as a member of the Executive Committee, if he has already been nominated as a member of the Election Committee by the Chairman or is already serving as a Registrar.
- (6) A member whose name is removed from the Register for a specified period on account of his having been punished for professional misconduct and is later restored to the register shall be disqualified from being elected as a member of the Executive Committee until the expiration of two terms of the Executive Committee”.

*(*for election 2023 year means 30-06-2022)*

*(** only valid years as borne on the Register will be considered/counted towards numbers of years for the post of Chairman Vice Chairmen and Executive Committee Member; no of years for which the candidate is removed due to non-payment of renewal fee shall not be considered/counted as valid years of a candidate)*

Bye-law 31 After finalizing the nominations against the two seats as in bye-law 30, the Election Committee shall, at least **45 days** before the election date, cause a notice to be published in two national dailies (**ONE English and ONE Urdu**) calling upon the members to elect a Chairman, Vice-Chairmen and such number of members of the Executive Committee from each discipline as may be required under **section 9** of the Ordinance, laying down a time table for the election and allowing the following minimum time periods between the various stages of the election together with an indication of reservation of seats to give regional representation etc.

- (a) nomination papers to be received not later than **10 working days** after the publication of election notice in the national dailies;
- (b) withdrawal of nominations would be allowed not later than **7 working days** after the last date for filing the nominations.
- (c) scrutiny of nomination papers to be completed within **5 working days** after the last date of withdrawal of nominations;
- (d) polling shall be held through electronic means, such as smart phone application, electronic voting machines, etc. **21 days** after the last date of scrutiny of nominations; however, in case of the postal ballots to members in other cities would be posted no later than **5 days** after the last date of scrutiny of nominations.
- (e) in areas where vote casting is not done through electronic means, of votes; the postal ballots would be returned latest by **24 hours before** the final counting time announced by the election committee.
- (f) the result shall be tabulated at the PCATP head office after counting of the returned ballots at the end of polling time on the day of election.
- (g) result would be announced immediately after the counting is over.

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Bye-law 39 amended as Leaving aside the election to the offices of the Chairman and the Vice-Chairmen, at least one candidate from each province and **One from Federal Capital** having his business address registered with the Council in that province/territory from each discipline shall be elected on the basis of highest number of votes cast in his favor, and for the remaining vacancies, if any, candidate or candidates securing the highest number of votes irrespective of his or their registered places of business, shall be declared elected:

Provided that if no candidate is nominated from a particular province/territory, or if nominated, fails to get a minimum of three votes, his vacancy shall be filled up by the Election Committee on the basis of merit irrespective of the place of his registered business address.

Bye-law 40(3) amended as “Where the number of candidates declared elected under clause (2) of bye-law 40 is less than the number of members of the Executive Committee to be elected from a discipline, the Election Committee may call for election, if deemed necessary”.

Bye-law 41 amended as “Balloting for election of the Executive Committee shall be done through electronic means. Ballot papers to eligible voters having postal/business address in areas not covered through electronic balloting system, the same shall be sent by registered post/courier and the postal registration/ courier receipt shall be taken as conclusive proof of such dispatch”.

Bye-law 43 (1) amended as “Immediately after close of the balloting, counting of votes shall be done in the presence of the candidate or his representative if present. A certified copy of the result shall be given to candidate or their authorized representatives”.

Bye-law 43 (5) amended as “On the receipt of the return of the election under clause (3), the Chairman shall declare **by public notice** the names of the elected candidates.

2023

**P A K I S T A N
C O U N C I L O F
A R C H I T E C T S
A N D
T O W N P L A N N E R S**

ELECTION NOMINATION PAPER FORM

PLEASE CAREFULLY READ THE FORM BEFORE FILLING:

I, S/o or D/o
hereby propose Mr./ Ms.
whose Address/ Principal Office/ Work Place is
.....
for the office of Chairperson / Vice Chairperson / Member of the Executive Committee (**DELETE TWO**)

Proposer's Signature	Seconder's Signature
Name of Proposer:	Name of Seconder:
Registration No.	Registration No.
C.N.I.C. No.	C. N.I.C. No.
Discipline:	Discipline:
Address:	Address:
Tel No.	Tel No.
Email:	Email:

CANDIDATE'S VERIFICATION:

Certified that I am eligible under the provisions of the PCATP Ordinance and the Byelaws to be Elected as and consent to the above Nomination. Enclosed herewith is my personal Election Statement bearing my passport size photograph and an amount of Rs. in form of pay order/Bank Draft/online payment being the Nomination Fee for the above office.

..... Signature of the Candidate PCATP Registration No. Discipline
..... Name of Candidate C.N.I.C. No.	

FOR OFFICIAL USE ONLY

Received with thanks Rs. being Nomination Fee for the above Nomination paper for the office of Vide Receipt. in Pay order / Bank Draft No. / Online payment No.....

_____	_____	_____
Date	Time	Signature

2023

**P A K I S T A N
C O U N C I L O F
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AND
T O W N P L A N N E R S**

**ELECTION
CANDIDATE'S PERSONAL STATEMENT**

CANDIDATE FOR THE OFFICE OF: (Give Name of office)

1. Name of Candidate _____	PCATP Regn. No: _____	Passport Size Photograph
2. Nominated by _____	PCATP Regn. No: _____	
3. Seconded by _____	PCATP Regn. No: _____	
4. Candidate's Address _____		
5. Tel. No: _____		
6. Email: _____		
7. Date of Registration with PCATP _____	Renewed Up to: _____	
8. Name & Location of practice/office/school/Dept. of Candidate's workplace: _____		
9. Position/Designation held/Brief Description of Responsibilities: _____		
10. Honors. Degrees; Affixes/Other Relevant Information: _____		
11. Candidate's Personal Statement / Manifesto: * Not more than 500 words. * Please attach a type written statement. * Please forward soft copy of personal statement at registrar@pcatp.org.pk		

CANDIDATE'S AFFIDAVIT: (Delete the inapplicable statement)

I, son/daughter/wife of
..... PCATP Regn. No.: a candidate at the PCATP election
2023, do hereby solemnly affirm and state on oath as under: -

My name has never been removed from the PCATP register on account of punishment for professional misconduct.

My name had been removed from the PCATP register from _____ to _____ on account of punishment for professional misconduct. My name was later on restored on the register on _____.

I, the deponent, above named, do hereby verify and declare that the contents of this affidavit are true and correct to the best of my knowledge and belief and no part of it is false and nothing material has been concealed therefrom.

Signature of Candidate

Date & Place